

APPLICATION FOR RATE RELIEF FOR A CHARITY OR NOT FOR PROFIT ORGANISATION

Please complete and return by post to the above address, or you can hand the form in at Phoenix House.

Alternatively you can submit your application by email to: revenues@middevon.gov.uk

Explanatory notes on relief for Charities and other 'not for profit' Organisations

The Local Government Finance Act 1988 provides for giving relief to charities and other similar organisations. These provisions fall into two categories.

1. Mandatory Relief

This relates to a registered charity or trustees for a charity.

Where a property is **occupied** by a charity or trustees for a charity, and is used wholly or mainly for charitable purposes (whether of that charity or of another charities) the charge is to be 20% or the normal rates payable.

Unoccupied property liability provides that where the ratepayer is a charity or trustees for a charity, and it appears that the intended next use of the property will be for charitable purposes (whether of that charity or of another charity), 100% exemption will be granted.

2. Discretionary Relief

- a) Additional discretionary relief of up to 20% can be granted to those institutions or organisations which received 80% mandatory relief as registered charities.
- b) Discretionary relief may also be granted up to 100%
 1. To certain bodies or organisations who are not conducted for profit **and** whose main objects are charitable or are otherwise philanthropic, religious, concerned with education, social welfare, science, literature or the fine arts:
 2. Where the property is wholly or mainly used for the purposes of recreation **and** all or part of it is occupied for the purposes of a club, society or other organisation not established nor conducted for profit.

Account Number	
Property address for which rate relief is being claimed	
Name of organisation	
Full name and address to which rates bills and letters should be sent (If different to above). Please include your phone number.	
If the organisation is a limited company please give its full registered address	
Is the organisation a registered charity? (<i>mandatory field</i>)	YES NO Registration number: Date registered:
Is the organisation a not-for-profit organisation?	YES NO
What are the premises used for? (<i>mandatory field</i>) And when is the premises used for these purposes (daily, weekly, twice weekly, monthly, other please specify)	Other please specify:
Do you have sole use of the property? If not provide details of the other users in occupation	YES NO
If the property is not in use, what does the charity intend to do with it? (<i>optional field</i>)	

<p>If the property is a charity shop, does it sell <u>ONLY</u> second hand donated goods?</p> <p>If NO the second hand/donated items constitute what percentage of:</p> <ul style="list-style-type: none"> a) Items for sale b) Floor area c) turnover 	
<p>Is there a licenced bar?</p> <p>If yes how many days of the week is the bar open?</p>	<p>YES NO</p>
<p>Does the organisation undertake fund raising activities to finance its own expenses? If yes please specify <i>(mandatory field)</i></p>	<p>YES NO</p>
<p>Have any adaptatoins been made to the premises to enable full disabled access? <i>(optional field)</i></p>	<p>YES NO</p>
<p>Does the organisation actively encourage membership/users/visitors from particular groups? (e.g. young people, senior citizens, disabled persons, ethnic minorities, the unemployed) If yes please specify <i>(optional field)</i></p>	<p>YES NO</p>
<p>What proportion of your membership is from the Mid Devon area? <i>(optional field)</i></p>	
<p>How much are the membership fees and for what period are they paid? For example £1 every week, £200.00 annually. If an application form has to be completed please provide a copy (mandatory field)</p>	

Can non-members use your facilities (for example premises, equipment)? If Yes please provide details of circumstances and cost <i>(optional field)</i>	YES	NO
Does your organisation receive any extra aid, for example, central or local government grants, lottery funding, a contribution from national affiliation? If Yes please provide details of what you receive <i>(mandatory field)</i>	YES	NO

Please give any extra information that you feel is relevant in support of your application

I hereby certify the details I have given are correct to the best of my knowledge and belief		
Name:		
Position in organisation:	Tel no	Date:
<p>IMPORTANT please enclose</p> <ol style="list-style-type: none"> 1. Copy of Memorandum and Articles of Association 2. Copy of audited accounts 		

Privacy Notice

Mid Devon District Council collects stores and processes your personal information in accordance with the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679) and Data Protection Act 2018.

Information you provide will be used for the collection of non-domestic rates. It may be shared with other council departments or government bodies to determine ownership or occupation, to fulfil public tasks and comply with legal obligations.

To view our full privacy policy please see the privacy pages on our website www.middevon.gov.uk