



## **Draft Grand Western Canal Conservation Area Appraisal and Management Plan**

### **Data Protection Privacy Notice – Representations**

#### **Why are we processing your information?**

All representations received in respect of draft Grand Western Canal Conservation Area Appraisal and Management Plan will be processed in accordance with the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012.

#### **What will your information be used for?**

Your information will be used by Mid Devon District Council for purpose of preparing the Grand Western Canal Conservation Area Appraisal and Management Plan. In order to fulfil this process we will collect personal information including your name, address, email and contact number. Only data necessary for the above purpose will be collected. Any representations received will be published on the Council's website but all personal information will be redacted from public viewing. We will however hold this information on our consultation database.

#### **Who will your data be shared with?**

Your information will not be shared with any other person or organisation outside of Mid Devon District Council (except as required by The Planning and Compulsory Purchase Act 2004 and The Town and Country Planning (Local Planning) (England) Regulations 2012).

#### **The Data Controller**

Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

#### **Data Protection Officer**

Data Protection Officer, Data Protection Office, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP email: [dpo@middevon.gov.uk](mailto:dpo@middevon.gov.uk)

#### **Information Security**

Your information is stored securely and will not be shared with any other person or organisation outside of Mid Devon District Council (except as required by The Planning and Compulsory Purchase Act 2004 and The Town and Country Planning (Local Planning) (England) Regulations 2012).

#### **Accuracy of your information**

The Council will process the information given at the time your representation is received. If your information is not accurate then you can call us on 01884 255255.

## **Retention**

Representations submitted will be held for six years from the date of the adoption of the Grand Western Canal Conservation Area Appraisal and Management Plan. After this time, we will ensure your information is deleted securely.

## **Transferring data outside of the UK**

Your information will not be transferred outside of the UK by Mid Devon District Council.

## **Individual rights**

You have certain rights under the Data Protection Act and the UK General Data Protection Regulations (GDPR). These can be found on the ICO website: [A guide to individual rights | ICO](#)

## **Complaints**

If you are dissatisfied with the service you have received in relation to your representation and wish to make a complaint, you should write to Customer Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

Alternatively you can email [customerservices@middevon.gov.uk](mailto:customerservices@middevon.gov.uk) Please visit our website for more information: [How our complaints procedure works - MIDDEVON.GOV.UK](#)

For more details about we process your data, please visit our main Privacy notice Here: [Privacy notice - MIDDEVON.GOV.UK](#)